



NEW EMPLOYEE ORIENTATION AGENDA

Time	Topic	Presenter(s)
10:00 am – 5:00 pm		
Phase 1 – In Person (All Employees)		
10:00 am – 11:00 am	<u>Welcome to ECU!</u> Icebreaker, Welcome Video, History of ECU, ECU organizational structure, HR Overview	HR – Learning and Organizational Development (L&OD)
11:00 am – 11:30 am	<u>Required Documents</u> Receipt of Info, Direct Deposit, I9	HR L&OD
11:30 am – 11:40 am	<u>Loading Bus Tour</u>	HR L&OD
11:40 am – 2:00 pm	Lunch & Campus Tour	
2:00 pm – 2:20 pm	Additional Benefits/Perks	HR L&OD
2:20 pm – 2:30 pm	Environmental Health & Safety	EH&S
2:30 pm – 3:00 pm	Campus Safety	ECU Police
3:00 pm – 3:15 pm	Break	
3:15 pm – 3:45 pm	Diversity & Inclusion	Office for Equity & Diversity & Disability Support
3:45 pm – 5:00 pm	Benefits	HR Benefits